



Agenda

Jefferson County Highway Committee Meeting

Tuesday, March 27, 2018

8:00 A.M.

Committee Room

1425 Wisconsin Drive

Jefferson, Wisconsin 53549

Committee Members: Don Reese-Chairman, Ron Buchanan-Vice
Chairman, Mike Kelly-Secretary, James Braugher,
Blane Poulson

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from February 27, 2018 Highway Committee meeting
7. Communications
8. Old Business
 - a. None
9. New Business
 - a. Discuss and approve the Local Road Improvement Program (LRIP) asphalt purchase bids for the following county projects:
 - County Highway Y (Resort Dr – Jefferson Rd) CHIP-D
 - Tn Lake Mills – Korth Lane (CTH S – Terminus) TRIP
 - Tn Sullivan – Herr Rd (Hardscrabble Rd – CTH E) TRIP
 - b. Discuss and approve quotes for 2018 hot-mix asphalt
 - c. Discuss and approve quotes for 2018 seal coat emulsion and application
 - d. Discuss and approve quotes for 2018 asphalt milling and pulverizing.
 - e. Discuss and approve bids for crushing 120,000 tons of limerock products
 - f. Discuss monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date (April 24, 2018 – 8:00 a.m.)
13. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, February 27, 2018

The Jefferson County Highway Committee met on Tuesday, February 27, 2018, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Donald Reese; Ron Buchanan; Mike Kelly; James Braugher; Blane Poulson

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
Ann Jenswold, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the January 30, 2018 Highway meeting, having been distributed in advance, it was moved by Mr. Buchanan and seconded by Mr. Braugher to approve the minutes as printed.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Braugher

NOES: None

ABSENT: Poulson

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

Staff is reviewing and planning for the 2018 projects, including CTH P (Phase II), CTH CW, CTH Y (north), and Korth Lane

- **Winter Maintenance**

- **General Maintenance**

Crews were busy with numerous winter storm events in January and February

The new quad-axle plow trucks were put into service; the new trucks are equipped with 900 gallon liquid brine tanks in box and will be placed on both county and state routes

Crews completed several guardrail and sign repairs

Crews are working on asphalt patching and brushing work on county and state highways

- **Office/Shop Staff**

Shop staff is completed set-up on new quad-axle fleet (6 Trucks)

Office staff closed out all transactions and work for 2017 and is preparing balances and carryover for 2018

OLD BUSINESS

8a. Update on satellite shop progress

Commissioner Kern discussed the progress of the satellite shop construction in both Lake Mills and Concord. The final inspection for the Concord shop will be taking place by end of week, with occupancy take-over taking place the end of next week. Panel and roof work at Lake Mills will be done late next week. No Motion

NEW BUSINESS

9a. Discuss monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	02/12/18	\$	52,458.95
BILLS:	02/26/18	\$	62,248.43
COMMITTEE:	JANUARY	\$	638.31
P CARD:	FEB-GENERAL	\$	2,160.62
P CARD:	FEB-BILL	\$	198.00
TOTALS:		\$	117,704.31

It was moved by Mr. Buchanan and seconded by Mr. Poulson that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Poulson

NOES: None

ABSENT: Braugher

ABSTAIN: None

Motion by Mr. Buchanan and seconded by Mr. Kelly to adjourn at 8:40 a.m.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Poulson

NOES: None

ABSENT: Braugher

ABSTAIN: None

The next meeting will be held on Tuesday, March 27, 2018, at the Jefferson County Highway Department.

Approval:

PRE-MIXED ASPHALTIC CONCRETE (LT)
For 2018 Highway Department Projects

[illegible]

BITUMINOUS ASPHALT PRODUCTS

For 2018 Highway Department Projects

March 22, 2018

*** Application charges of \$0.15/gal. will be invoiced separately by Meigs Advantage, LLC.

JEFFERSON COUNTY HIGHWAY DEPARTMENT
BID RECAP SHEET

FULL DEPTH PULVERIZING / MILLING

For 2018 Highway Department Projects

March 22, 2018

NAME OF BIDDER	FULL DEPTH PULVERIZING				MILLING			COMMENTS
	SQ. YD.	HOURLY	EQUIPMENT		SQ. YD.	HOURLY	EQUIPMENT	
PAYNE & DOLAN Waukesha, WI	\$0.3900		Bomag 950	1"	\$0.6500		Wirtgen W2200	Min. quantity 2,500 sy
	Total \$58,500.00		Incl. 1 mobiliz.	2"	\$0.6500		8' Drum	JCHD to supply H2O,
			for ea. loc.	3"	\$0.6500		H2O Truck	T.C., Trucking, Clean Up,&
			Add'l mobiliz.	4"	\$0.5500			Stockpile Millings
			= \$500.00					
PAVEMENT MAINTENANCE Menomonee Falls, WI				1"				
				2"				
				3"				
				4"				
TRI-COUNTY PAVING INC. DeForest, WI	\$0.2750		Wirtgen	1"	\$0.2890			
	Total \$41,250.00		WR250	2"	\$0.3320			
			WR2500S	3"	\$0.4150			
				4"	\$0.5390			
WK CONSTRUCTION Middleton, WI	\$0.5900		Wirtgen	1"	\$0.4160			
	Total \$88,500.00		WR250	2"	\$0.4570			
				3"	\$0.4960			
				4"	\$0.5370			
ROCK ROAD CO., INC. Janesville, WI				1"				
				2"				
				3"				
				4"				
THE KRAEMER COMPANY Plain, WI	\$0.3960		Terex	1"	\$1.3700			
	Total \$59,400.00		RS800	2"	\$1.4500			
			RS950	3"	\$1.5000			
				4"	\$1.6300			

JEFFERSON COUNTY HIGHWAY DEPARTMENT SUMMARY OF MAJOR COUNTY ACCOUNTS

3/22/2018 12:44

03/22/18

LABOR 03-16-18
EQUIPMENT 03-16-18
MATERIALS 03-16-18
SHOP MATERIALS 03-16-18

PERCENT OF LABOR YEAR 20.82%

ACCOUNT	AVAILABLE	SPENT	APPROVED TRANSFER	BALANCE	PERCENT SPENT
53311 COUNTY MAINTENANCE	2,105,797.00	220,654.27	0.00	1,885,142.73	10.48%
53312 COUNTY CONSTRUCTION	5,597,925.57	36,499.36	0.00	5,561,426.21	0.65%
53313 WINTER MAINTENANCE	1,104,542.16	458,490.45	0.00	646,051.71	41.51%
	8,808,264.73	715,644.08	0.00	8,092,620.65	8.12%
53314 BRIDGE MAINTENANCE	0.00	0.00	0.00	0.00	0.00%
53315 FUNDED PROGRAMS	0.00	0.00	0.00	0.00	0.00%
	0.00	0.00	0.00	0.00	0.00%
	8,808,264.73	715,644.08	0.00	8,092,620.65	8.12%

3/22/2018 12:44

C:\Users\annj.JEFFERSON\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\RZ38LP7D\ 2016 BUDGET TO ACTUAL COMPARISONS 16-03-21 53313 WINTER

53311 C.T.H.S. MAINTENANCE		2018	
3/22/2018 12:44			
LABOR 03-16-18			
EQUIPMENT 03-16-18			
MATERIALS 03-16-18			
SHOP MATERIALS 03-16-18	ORIGINAL BUDGET	RE-ESTIMATED TOTALS	TOTAL
GENERAL PATROL	1,140,000.00	1,352,797.00	
SECTION 10 311.830			14,823.00
SECTION 11 311.831			10,819.07
SECTION 12 311.832			30,343.87
SECTION 13 311.833			30,367.86
SECTION 14 311.834			11,630.67
SECTION 15 311.835			26,517.84
SECTION 16 311.836			13,789.22
SECTION 17 311.837			39,492.88
SECTION 18 311.838			8,926.43
SECTION 840 MISC. INCL. TRAINING			12,645.75
SECTION 840 BRIDGE INSPECTIONS			0.00
SECTION 840.01 DOWN-TIME		0.00	0.00
SECTION 840.04 EMERGENCY GOV ROCK RIVER PARADISE DEMO			0.00
EXPENSE	199,356.59	199,356.59	199,356.59
REMAINING	940,643.41	1,153,440.41	
CRACK SEAL	85,000.00	95,000.00	
NORMAL CRACK SEALING EXP.	0.00	0.00	0.00
REMAINING	85,000.00	95,000.00	
SIGNING 311.844	132,500.00	135,000.00	
NORMAL SIGNING EXPENSE	0.00	0.00	0.00
REMAINING	132,500.00	135,000.00	28,107.00
PAVEMENT MARKING 311.840	145,000.00	155,000.00	
EXPENSE	0.00	0.00	0.00
REMAINING	145,000.00	155,000.00	
BITUMINOUS SEALCOATING	230,000.00	260,000.00	
CTH		Gal.	0.00
0.0 miles		Tons	
CTH		Gal.	0.00
0.0 miles		Tons	
CTH		Gal.	0.00
0.0 miles		Tons	
CTH		Gal.	0.00
0.0 miles		Tons	
RESEAL ROADS			0.00
EXPENSE	0.00	0.00	0.00
REMAINING	230,000.00	260,000.00	
BUILDING ALLOCATION	91,466.00	98,000.00	
ESTIMATED EXPENSE	20,403.60	20,403.60	20,403.60
REMAINING	71,062.40	77,596.40	
MISC., HIT & RUNS, INVENT. ADJ.			
HIT & RUNS	6,000.00	10,000.00	894.08
FIRE CALLS	0.00	0.00	0.00
UNCOLLECTABLES	0.00	0.00	0.00
INVENTORY ADJUSTMENTS		0.00	0.00
ESTIMATED EXPENSE	894.08	894.08	894.08

53312 C.T.H.S. CONSTRUCTION		2018	
3/22/2018 12:44			
LABOR 03-16-18			
EQUIPMENT 03-16-18			
MATERIALS 03-16-18			
SHOP MATERIALS 03-16-18	ORIGINAL BUDGET	RE-ESTIMATED TOTALS	TOTAL
BITUMINOUS SURFACING			
CTH A 2.00 mi. (Crossman Rd - Lake Mills)	0.00	920,740.21	1,944.50
CTH J (access rd.)	0.00	80,000.00	-
CTH N 4.00 mi. (CTH B - CTH A)	0.00	60,000.00	-
CTH "P" (CTH E TO CTH F) 2.91 mi. 312	860,000.00	1,115,000.00	2,546.00
CTH Y	1,700,000.00	1,700,000.00	-
CTH CW 3125.919.1	1,400,000.00	1,400,000.00	1,395.67
General Paving	0.00	165,808.35	-
EXPENSE	3,941.67	3,941.67	3,941.67
REMAINING	3,956,058.33	5,437,606.89	
ENGINEERING			0.00
CTH	0.00	0.00	0.00
CTH	0.00	0.00	0.00
CTH	0.00	0.00	0.00
EXPENSE	0.00	0.00	0.00
REMAINING	0.00	0.00	
BUILDING ALLOCATION	0.00	156,377.01	
ESTIMATED EXPENSE	32,557.69	32,557.69	32,557.69
REMAINING	(32,557.69)	123,819.32	
MISC., INVENTORY ADJUSTMEN	0.00	0.00	
ESTIMATED EXPENSE	0.00	0.00	0.00
REMAINING	0.00	0.00	
ICC COMPUTER CHARGES	0.00	0.00	0.00
IP TELEPHONY ALL	0.00	0.00	0.00
ESTIMATED EXPENSE	0.00	0.00	0.00
REMAINING	0.00	0.00	
MISC.	0.00	0.00	0.00
TRAINING			0.00
EXPENSE	0.00	0.00	0.00
REMAINING	0.00	0.00	
TOTAL EXPENSE BY ACTIVITY	36,499.36	36,499.36	
BUDGETED TOTAL	3,960,000.00	5,597,925.57	
TOTAL EXPENSES	36,499.36	36,499.36	
TOTAL REMAINING	3,923,500.64	5,561,426.21	

[illegible]

53312 C.T.H.S. CONSTRUCTION 2018

3/22/2016 12:44

LABOR 03-16-19

EQUIPMENT 03-16-18

MATERIALS 03-16-18

SHOP MATERIALS 03-16-18

[illegible]

MATERIALS 03-16-18

[illegible]

		CTH "P" (CTH E TO CTH F) 2.91 mi. 3125,908.5																											
		Description: Pave and Shoulder																											
	ORIGINAL BUDGET	NO-ESTIMATED TOTAL	HOURS	TOTAL	006 RA-MILLING	021 RS GRAVEL	031 M SWEEP	032 M TRAFCON	043 RV WOODY	061 RF CULTVRT	082 RF DITCH	085 RF APPURT	093 SUPREMA	094 TRAINING	126 JE/DC	187 RUMBLE	190 B COURSE	191 DR & CLVT	192 CUT/FILL	196 SEED/LND	196 UNDERCUT	197 SURF MAIN	199 SIDEWALK	200 INTERSECTN	208 CLR/GRUB	231 GRADE RD.	240 SIGNS	247 C & E LINE	401 HAULING
01/01/18	\$60,000.00	1,116,000.00		0.00																									
				2,546.00									2,450.00															96.00	
				0.00																									
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REMAINING	\$67,464.00	1,112,454.00		2,546.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96.00	0.00	0.00

[illegible]

[illegible]

Jefferson County Highway Department Highway Operations Report

March, 2018

Operations Summary

Construction Projects

CTH P (CTH E – CTH F) – 4.00 miles

Project Type: Reconstruction (2017/2018)

Progress: Phase II of project will begin around June 25th.

CTH Y (Johnson Creek – STH 26) –

Project Type: Culverts/Drainage, Pulverize and Resurface

Progress: Project will begin approximately May 1st.

CTH CW (CTH SC – Waukesha County)

Project Type: Pulverize and Resurface

Progress: Project will begin approximately July 1st.

Korth Lane (CTH S – Termini)

Project Type: Construction, Pulverizing, Resurface

Progress: Project will begin around mid-April.

Concord/Lake Mills Satellite Shops

Project Type: Grading and Paving Work

Progress: Projects will begin in May.

General Maintenance

- Several of the new quad-axle plow trucks are set to be put into service in the next few weeks, trucks are equipped with 900 gallon liquid brine tanks in box.
- Crews completed several guardrail and sign repairs
- Crews continue to work on brushing on county and state highways, and fence repair work on I94